

APPLICATION FOR EMPLOYMENT

Please complete ALL sections of the application, and attach your current resume.

DATE OF APPLICATION:

POSITION OF INTEREST: (Please tick the relevant departments)

Beverage Gaming Reception Cleaning/Maintenance
 Catering Marina Fuel Stations Administration

PERSONAL DETAILS:

GIVEN NAME		SURNAME	
POSTAL ADDRESS		SUBURB POST CODE	
PHONE #		MOB #	
EMAIL		DATE OF BIRTH	

AVAILABILITY: Due to the requirements of the Hospitality Industry you will be required to undertake shift work, weekend work and may be required to work outside rostered hours.

Please indicate your availability by ticking the relevant boxes or the Available Anytime box.

AVAILABLE ANYTIME

SHIFTS	MON	TUES	WED	THURS	FRI	SAT	SUN
DAY							
NIGHT							

GENERAL INFORMATION:

Transport: Do you have your own reliable transport to & from work? Yes No
 (It is the employee's responsibility to provide their own transport for all hours worked)

Australian Resident: Are you legally entitled to work in Australia? Yes No
 (If on a working Visa please attach a copy)

Have you ever been dismissed from employment due to misconduct or poor performance? Yes No
 If yes please provide Year of dismissal _____

Do you have any friends or family currently employed with the Hervey Bay Boat Club? Yes No
 If yes Name & Relationship: _____

Have you been convicted of a juvenile or adult crime in the last 5 years? Yes No
 If yes, briefly state details: _____

YOUR SPIEL: Please tell us in one sentence why you think you would be an asset to our business.

EMPLOYMENT APPLICATION CONTINUED

LICENCES and CERTIFICATES: (Do you have any of the following? Please Tick)

- | | | |
|--|--|--|
| <input type="checkbox"/> Drivers Licence | <input type="checkbox"/> Bus Licence | <input type="checkbox"/> Drivers Authorisation |
| <input type="checkbox"/> QLD RSA | <input type="checkbox"/> QLD RGS | <input type="checkbox"/> QLD Gaming Licence |
| <input type="checkbox"/> Food Hygiene | <input type="checkbox"/> Barista Operations | <input type="checkbox"/> Bar Operations |
| <input type="checkbox"/> Current First Aid | <input type="checkbox"/> Blue Suitability Card (Working with Children) | |
| <input type="checkbox"/> Other _____ | | |

EMPLOYMENT HISTORY/RELEVANT WORK EXPERIENCE

Please list all the details for the last 3 employers

	1	2	3
Position			
Company			
Date Employed (from - to)			
Main Duties Performed			
Reason For Leaving			
Company Contact			
Company Ph #			

Do you object to enquiries being made to your past and present employers re: your skill base and character?

Yes

No

WORKPLACE HEALTH AND SAFETY:

Some positions within the Hervey Bay Boat Club may entail repetitive actions, physical work involving lifting/ twisting or standing for long periods. The Club will not risk your health by knowingly engaging you in work that is likely to cause injury or illness. The Club may request you to provide any Workers Compensation History.

Do you have any current or past health and medical conditions that may prevent you from performing in the position applied for or alternatively any condition that may be affected by the type of work applied for.

If yes please list.

Yes

No

APPLICANT DECLARATION: Please read before signing.

The answers contained within this application are given freely, by submitting this form I certify that the statements made by me in this application form and any supporting documentation are true and complete.

I understand and agree that a false or misleading statement neglected to state or did not reveal any past or present details may disqualify me from employment, or result in disciplinary action.

I acknowledge that I shall be required to meet the availabilities outlined within the application.

Applicant's Signature: _____

Date: _____

**ALL APPLICATIONS WILL BE TREATED WITH
CONFIDENTIALITY AND FAIRNESS
HERVEY BAY BOAT CLUB INC. IS AN EQUAL OPPORTUNITY EMPLOYER**

Att Human Resources
Post:
Hervey Bay Boat Club
PO Box 7020
Hervey Bay QLD 4655

Fax: 07 41 255 110

Email: hr@boatclub.com.au

**PLEASE BE SURE TO ATTACH A CURRENT COPY OF YOUR RESUME TO YOUR
APPLICATION FORM.**